



**Instructions to the candidates reporting for admission to 1st Year
(1st Semester) of 3 year B.Sc. in H&HA for AY- 2024-2025**

1. **Physical Reporting Dates** at the Institute from **30th July 2024 to 31st July 2024** during the Office Hours.
2. Remaining **amount of 1st Semester fee Rs.56,415/-** will be collected through NEFT/CASH/UPI or through DD in favor of “Principal, IHM, Bhubaneswar” payable at “Bhubaneswar”.
3. Hostel Seat will be allotted after the payment of Hostel Fee in above mentioned mode. Hostel fee is required to pay in single installment.

For Boys - **Rs.55,000/-** (For 1st & 2nd Semester)

For Girls - **Rs.67,000/-** (For 1st & 2nd Semester + Conveyance charge)

4. Vendors for the supply of Uniform, Toolkit, Books, and Journals etc. will be made available at the campus. Payment for the same to be done directly with the vendor. Also note that if required the same can be procured outside the campus too, but care to be taken in order to maintain uniformity in design and colour. The approximate charges for the same is **Rs.15,000/-**. (Acceptable mode of payment: cash/NEFT/UPI).
5. All students along with their Parents/ Guardian are requested to present at the Institute Auditorium by 4.00pm on 31st July 2024 for the Orientation programme and Principal’s address.

DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION

ORIGINAL (For Verification Purpose only) AND PHOTOCOPY (One Set):

- ❖ **Provisional Allotment Letter (Mandatory)**
- ❖ **Online Document Verification Certificate (Mandatory)**
- ❖ **CERTIFICATE OF CLASS XII**
- ❖ **CERTIFICATE OF CLASS X**
- ❖ **MARK SHEET OF CLASS XII**
- ❖ **MARK SHEET OF CLASS X**
- ❖ **CASTE CERTIFICATE (FOR SC/ ST/ OBC/EWS)**
- ❖ **ID PROOF (AADHAR CARD/ VOTER ID CARD OR ANY OTHER GOVT. ID)**
- ❖ **DECLARATION OF PHYSICAL HANDICAPPED STUDENTS (Certificate From Competent Authority) IF APPLICABLE**
- ❖ **PASSPORT SIZE COLOUR PHOTOGRAPH – 06 Nos. and stamp size 02 nos.**
- ❖ **BANK ACCOUNT (All students should open a Bank Account in Indian Overseas Bank which can be either in IOB Bhubaneswar or any branch across India. The details of the same to be submitted to Accounts department at the time of admission)**

N.B: NO PROVISION OF CONCESSION IN FEES IS ALLOWED AT INSTITUTE LEVEL. HOWEVER, AFTER ADMISISON SC/ST/OBC AND EWS STUDENTS CAN APPLY TO RESPECTIVE STATE GOVT. WELFARE DEPARTMENTS AND CENTRAL MINISTRIES FOR REIMBURSEMENT OF FEES IF ELIGIBLE.

➔ **Students taking hostel accommodation may occupy the rooms from the date of admission.**